



Board of Directors Meeting
St. Joseph's Catholic Church
323 N. Virginia, Muskogee, Oklahoma
October 21, 2013; 5:00 p.m.

AGENDA

- | | | |
|--------------|---|----------------|
| I. | Call Meeting to Order | Earnie Gilder |
| II. | Roll Call Attendance | D.J. Thompson |
| III. | Minutes
Consider for approval of the Minutes of August 19, 2013 Board Meeting* | Earnie Gilder |
| IV. | Financials | |
| | A. Review and consider for approval the Statement of Financial Position and the Statement of Financial Activities* | Sharon Venters |
| | B. Consider motion to change the signors on the BancFirst checking accounts* | |
| V. | Chairman's Report | Earnie Gilder |
| | A. Review and consider for approval the proposed bylaw revisions* | |
| | B. Outstanding Grant Write-off amounts* | |
| | C. Change in Letter of Inquiry process / timeline | |
| | D. Update on previously approved loan to Port Authority | |
| VI. | Committee Reports | |
| | A. Audit & Finance Committee | Sharon Venters |
| | 1. Review and consider for approval the Independent Audit* | |
| | 2. Review and consider for approval a Corporate Capitalization Policy* | |
| | 3. Review and consider for approval a Finance and Audit Committee job description* | |
| | B. Investment Committee | James Gulley |
| | C. Economic Development Committee | Jay Updike |
| | 1. Review and consider for approval a grant for up to \$250,000 to Eastern Oklahoma Land Acquisition Co., LLC for the purchase and demolition of the Hunt's Building located at 305 W. Broadway, Muskogee, OK and if approved authorize the chairman or vice-chairman to execute any necessary documents to facilitate the transaction.* | |
| | 2. Discuss and consider a loan to the Muskogee Redevelopment Authority in an amount not to exceed \$4,500,000.00 for the acquisition and related expenses of certain parcels of real property commonly known as the SE, NW, and NE Corners of U.S. Hwy 69 and Shawnee Avenue, and if approved, authorize the chairman or vice-chairman to execute any necessary documents to facilitate the transaction.* | |
| | D. Education & Empowerment Committee | Leroy Walker |
| | E. Health & Wellness Committee | Tracy Hoos |
| | F. Quality of Life Committee | Johni Wardwell |
| | G. PR & Marketing Committee | Bob Coburn |
| VIII. | Staff Report | D.J. Thompson |
| | A. 2014 Board Dates | |
| | B. Grant Update | |
| IV. | Adjourn | Earnie Gilder |

* action that requires vote