



city of muskogee FOUNDATION

MINUTES

**OF THE CITY OF MUSKOGEE FOUNDATION
BOARD MEETING HELD AT GREATER MUSKOGEE AREA CHAMBER OF COMMERCE
310 W. BROADWAY ST., MUSKOGEE, OKLAHOMA
ON JUNE 24, 2019**

The City of Muskogee Foundation Board of Directors met at Greater Muskogee Area Chamber of Commerce, Muskogee, Oklahoma, on Monday, June 24, 2019.

I. The meeting was called to order by Chairman Earnie Gilder at 3:30 pm.

II. The roll call was as follows:

Directors Present: John Barton, Perline Boyattia, Janey Boydston, Nancy Gaden, Aaron George, Earnie Gilder, James Gulley, Daniel Miller, Mike Miller, Gary Parker, Jaime Stout and Jerri Stoutermire.

Directors Absent: Keith Biglow

Advisory Directors Present: Kim Lynch, Jenny Jamison and D.J. Thompson

Advisory Directors Absent: Scott Robinson

Others Present: Frank Merrick, Kari Blakley and Laura Wickizer of Foundation Management Inc./City of Muskogee Foundation; Marie Synar of the Muskogee Port Authority; Brad Zerger and James Maddux of BancFirst; DeWayne Smoot of Muskogee Phoenix.

Chairman Gilder noted that a quorum of the directors was present.

III. Consideration of Approval of Minutes of the April 22, 2019 Board meeting.

The minutes of the April 22, 2019 Board meeting were reviewed. Stout made a motion to approve the minutes. D. Miller seconded this motion and the motion passed by unanimous consent.

IV. Review and consider for approval the Financial Statements

Parker reported on the financials of the City of Muskogee Foundation. The Foundation's total assets in May 2019 were \$142,271,788. Total liabilities were \$26,559,279. Unrestricted Trust Net Assets are \$117,505,296. Total Revenues in May 2019 were (\$4,181,675) and the total expenses were \$79,848 which brings the excess of revenues over expenses to (\$4,261,523) for May 2019.

Gaden made a motion to approve the financials. Barton seconded this motion; motion passed by unanimous consent.

V. Chairman's Report

Chair Gilder introduced D.J. Thompson with the Greater Muskogee Area Chamber of Commerce. D.J. thanked Gilder for the introduction and welcomed the board members.

Chair Gilder presented the 2019 scholarship recipients of the City of Muskogee Foundation on page 12. Gilder also noted that the Education & Empowerment committee will be discussing and recommending the continuation of the scholarship program for the future years.

VI. Committee Reports

A. Investment Committee

Chair Gulley deferred to Zerger who discussed a small change the committee made to the bond portfolio to help extend the duration of the portfolio.

B. Economic Development Committee

Chair Gulley presented the following grants for approval on behalf of the Economic Development Committee.

1. **CITY OF MUSKOGEE, Hatbox Multi-Purpose Livestock Show Arena Building, \$2,000,000 with payments beginning in 2020 of \$400,000 per year for five (5) years.**

Gulley made a motion to approve the committee's recommendation to grant \$2,000,000 to the City of Muskogee for the Hatbox Multi-Purpose Livestock Show Arena Building with payments beginning in 2020 of \$400,000 per year for five (5) years. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

C. Education & Empowerment Committee

Chair Stoutermire presented the following grants for approval on behalf of the Education and Empowerment Committee.

1. **GIRL SCOUTS OF EASTERN OKLAHOMA, Girl Scouts of Eastern Oklahoma Community Development Program, \$15,000**

Stoutermire made a motion to approve the committee's recommendation to grant \$15,000 to Girl Scouts of Eastern Oklahoma for the Girl Scouts of Eastern Oklahoma Girl Scouts Community Resource Development. Gulley seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

2. **HILLDALE PUBLIC SCHOOLS, Project Based Science, \$90,000**

Stoutermire made a motion to approve the committee's recommendation to grant \$90,000 to the Hilldale Public Schools, Project Based Science program. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

3. **MUSKOGEE ALUMNI BAND, Instruments for Low Income Students, \$40,000**

Stoutermire made a motion to approve the committee's recommendation to grant \$40,000 to the Muskogee Alumni Band, Instruments for Low Income Students program. Boyattia seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

4. **MUSKOGEE PUBLIC SCHOOLS, Every Heart...Every Mind...Every Day- The Muskogee Way! Program, \$250,000.**

Stoutermire made a motion to approve the committee's recommendation to grant \$250,000 to Muskogee Public Schools, Every Heart...Every Mind...Every Day- The Muskogee Way! Program. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

5. **MUSKOGEE S.T.E.A.M. Center, Muskogee S.T.E.A.M. Center Planning Grant, \$10,000.**

Stoutermire made a motion to approve the committee's recommendation to grant \$10,000 to Muskogee S.T.E.A.M. Center, Muskogee S.T.E.A.M. Center Planning Grant. Boydston seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

6. **NEIGHBORS BUILDING NEIGHBORHOODS, Nonprofit Resource Development Program, \$25,000.**

Stoutermire made a motion to approve the committee's recommendation to grant \$25,000 to Neighbors Building Neighborhoods for the Nonprofit Resource Development Program. Boyattia seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

7. **NEIGHBORS BUILDING NEIGHBORHOODS, Program Manager, \$30,000**

Stoutermire made a motion to approve the committee's recommendation to grant \$30,000 to Neighbors Building Neighborhoods for the Program Manager. Gulley seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

8. NEIGHBORS BUILDING NEIGHBORHOODS, Dream Team Programs at the MLK Jr. Community Center, \$350,000

Stoutermire made a motion to approve the committee's recommendation to grant \$350,000 to Neighbors Building Neighborhoods for Dream Team Programs at the MLK Jr. Community Center. Boyattia seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous vote.

9. CITY OF MUSKOGEE, Parks and Recreation, Muskogee Teen Center, \$130,000

Stoutermire made a motion to approve the committee's recommendation to grant \$130,000 to the City of Muskogee, Parks and Recreation Department, Muskogee Teen Center. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

D. Health & Wellness Committee

Frank Merrick presented the following grants for approval on behalf of the Health & Wellness Committee

1. COURT APPOINTED SPECIAL ADVOCATES (CASA), CASA for Children, Inc., \$80,000.

D. Miller made a motion to approve the committee's recommendation to grant \$80,000 to CASA for Children, Inc. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

2. KELLY B. TODD CEREBRAL PALSY AND NEURO MUSCULAR FOUNDATION, Kelly B. Todd Pediatric Therapy Support Program, \$35,000.

Stout made a motion to approve the committee's recommendation to grant \$35,000 to Kelly B. Todd Cerebral Palsy and Neuro Muscular Foundation, Kelly B. Todd Pediatric Therapy Support Program. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

3. **KIDS' SPACE, Child Abuse Prevention Education, \$32,000.**

Gulley made a motion to approve the committee's recommendation to grant \$32,000 to Kids' Space for Child Abuse Prevention Education. Stoutermire seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

2. **KIDS' SPACE, Trauma Focused Therapy Services Program, \$45,000.**

Boydston made a motion to approve the committee's recommendation to grant \$45,000 to Kids' Space for Trauma Focused Therapy Services Program. Gulley seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

3. **MCM COMMUNITY FOOD PANTRY INC., Keeping Green Cool Project, \$6,500.**

Gaden made a motion to approve the committee's recommendation to grant \$6,500 to MCM Community Food Pantry Inc., Keeping Green Cool Project. Stoutermire seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

4. **OKLAHOMA DENTAL FOUNDATION, Bringing Healthy Smiles to Muskogee Program, \$0**

Boyattia made a motion to approve the committee's recommendation to not grant funds to Oklahoma Dental Foundation for Bringing Healthy Smiles to Muskogee Program. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

5. **SAC NUTRITION PROGRAM, SAC Nutrition Meals on the Go (MMOG) Project, \$150,000.**

Stout made a motion to approve the committee's recommendation to grant \$150,000 to SAC Nutrition (NBN as fiscal agent) for the SAC Nutrition Meals on the Go (MMOG) Project. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

6. The Barracks Foundation, The Barracks Foundation Project, \$25,000.

Gaden made a motion to approve the committee's recommendation to grant \$25,000 to The Barracks Foundation for The Barracks Foundation Project. Stout seconded this motion.

Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

E. Quality of Life Committee

Boyattia presented the following grants for approval on behalf of the Quality of Life Committee.

1. CITY OF MUSKOGEE, Firestation #3 West Okmulgee, \$125,000.

Boyattia made a motion to approve the committee's recommendation to grant \$125,000 to the City of Muskogee for Firestation #3 West Okmulgee. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

2. CITY OF MUSKOGEE, Housing Rehabilitation and Neighborhood Revitalization Project, \$1,000,000 for a five-year commitment of \$200,000, beginning in 2019.

Boyattia made a motion to approve the committee's recommendation to grant \$1,000,000 for a five-year commitment of \$200,000, beginning in 2019 to the City of Muskogee for the Housing Rehabilitation and Neighborhood Revitalization Project. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

3. CITY OF MUSKOGEE, Demolition/Clean-Up Program, \$0.

Boyattia made a motion to not grant funds to the City of Muskogee for the Demolition/Clean-Up Program. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

4. **CITY OF MUSKOGEE, CITY ATTORNEY'S OFFICE, Adult and Juvenile Offender Community Service Program, \$78,000.**
Boyattia made a motion to approve the committee's recommendation to grant \$78,000 to the City of Muskogee for the Adult and Juvenile Offender Community Service Program. D. Miller seconded this motion. Below are the individual votes of the Board Members:
Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.
Nays:
Recusals:
The motion passed by unanimous consent.
5. **CITY OF MUSKOGEE, CITY ATTORNEY'S OFFICE, Community Intervention Center as Operated by the City of Muskogee (CIC) Program, \$100,000.**
Boyattia made a motion to approve the committee's recommendation to grant \$100,000 to the City of Muskogee for the Community Intervention Center as operated by the City of Muskogee (CIC) Program. Gaden seconded this motion. Below are the individual votes of the Board Members:
Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.
Nays:
Recusals:
The motion passed by unanimous consent.
6. **CITY OF MUSKOGEE, Muskogee Police Department Body Worn Camera Sustainment Project, \$260,400 for a five-year commitment of \$52,080 beginning in 2019.**
Boyattia made a motion to approve the committee's recommendation to grant \$260,400 for a five-year commitment of \$52,080 per year beginning in 2019 to the City of Muskogee for the Muskogee Police Department Body Worn Camera Sustainment Project. Stout seconded this motion. Below are the individual votes of the Board Members:
Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.
Nays:
Recusals:
The motion passed by unanimous consent.
7. **FOSTERING HOPE, Fostering More Hope Program, \$27,509.**
Boyattia made a motion to approve the committee's recommendation to grant \$27,509 to Fostering Hope for the Fostering More Hope Program. Stout seconded this motion. Below are the individual votes of the Board Members:
Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller, Parker, Stout, Stoutermire.
Nays:
Recusals:
The motion passed by unanimous consent.
8. **VOLUNTEERS OF AMERICA, Volunteers of America (VOAOK) Payee Services - Muskogee Program, \$20,000.**
Boyattia made a motion to approve the committee's recommendation to grant \$20,000 to Volunteers of America for the Payee Services – Muskogee Program. Stout seconded this motion. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia, Boydston, Gaden, George, Gilder, Gulley, D. Miller, M. Miller,
Parker, Stout, Stoutermire.

Nays:

Recusals:

The motion passed by unanimous consent.

I. Staff Report

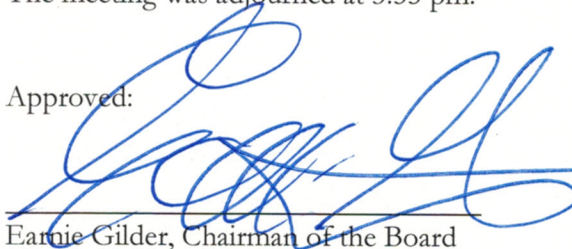
Laura Wickizer thanked Daniel Miller and Earnie Gilder for completing their terms on the City of Muskogee Foundation Board. Wickizer announced that the application for the board vacancies and committee application are available on the website and the deadline is July 15, 2019.

Wickizer announced the next board meeting location, August 26, 2019 at 3:30 pm at Muskogee Public Library.

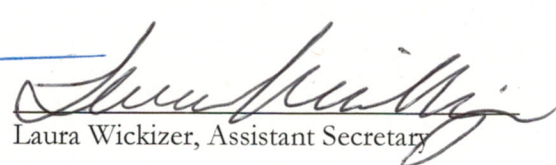
D.J. Thompson was granted permission to speak and discussed the outcomes of the 2019 grant for \$35,000 for the APT Pro Golf Tournament in May 2019. Thompson highlighted that there were 135 golfers participating from 23 states and 8 countries with an estimated \$151,000 economic impact.

II. The meeting was adjourned at 3:55 pm.

Approved:



Earnie Gilder, Chairman of the Board



Laura Wickizer, Assistant Secretary