



city of muskogee FOUNDATION

MINUTES

CITY OF MUSKOGEE FOUNDATION BOARD MEETING GREATER MUSKOGEE AREA CHAMBER OF COMMERCE 310 W. BROADWAY ST., MUSKOGEE, OKLAHOMA JUNE 22, 2020

The City of Muskogee Foundation Board of Directors met at the Greater Muskogee Area Chamber of Commerce, on Monday, June 22, 2020.

I. The meeting was called to order by Chairman Nancy Gaden at 3:30 pm.

II. The roll call was as follows:

Directors Present: Eric Anderson, Perline Boyattia-Craig, Janey Boydston, Nancy Gaden, James Gulley, Mike Miller, Dan Morris, Ann Barker Ong, Wren Stratton Tammy Toombs and Ivory Vann.

Directors Absent: John Barton Aaron George Alex Reynolds and Jerri Stoutermire.

Advisory Directors Present: Kim Lynch (via conference call) and Angela Wilson.

Advisory Directors Absent: Jenny Jamison and Scott Robinson

Others Present: Frank Merrick, Kari Blakley, Sherrie Schroeder and Laura Wickizer of Foundation Management Inc./City of Muskogee Foundation; Brad Zerger, Phillip Jennings and Monty Curry of BancFirst; Marie Synar of Muskogee Port Authority (via conference call).

Chairman Gaden noted that a quorum of the directors was present.

III. A. Consideration of Approval of Minutes of the April 27, 2020 Board meeting

The minutes of the April 27, 2020 Board meeting were reviewed. Gulley made a motion to approve the minutes. Stratton seconded this motion and the motion passed by unanimous consent.

B. Consideration of Approval of Minutes of the May 18, 2020 Special Call Board meeting

The minutes of the May 18, 2020 Special Call Board meeting were reviewed. Stratton made a motion to approve the minutes. Boyattia-Craig seconded this motion and the motion passed by unanimous consent

IV. Review and consider for approval the Financial Statements

Schroeder reported on the financials of the City of Muskogee Foundation. The Foundation's total assets in May 2020 were \$142,178,316. Total liabilities were \$36,271,551. Unrestricted Trust Net Assets are \$104,105,313. Total Revenues in May 2020 were \$3,751,195 and the total expenses were \$110,071 which brings the excess of revenues over expenses to \$3,641,124 for May 2020.

Gulley made a motion to approve the financials. Boydston seconded this motion; motion passed by unanimous consent.

V. Chairman's Report

A. Chair Gaden welcomed Angela Wilson, CEO of the Greater Muskogee Area Chamber of Commerce. Wilson provided a brief overview of the upcoming events hosted by the Chamber.

VI. Committee Reports

A. Nominating Committee

1. Gaden reported the committee met earlier in the month; the committee members were Janey Boydston, Ivory Vann, James Gulley, Eric Anderson, and Nancy Gaden. Chair Gaden presented the Nominating Committee report including Earnie Gilder to replace Nancy Gaden's board position and the 2020-2021 slate of officers including Wren Stratton as Chair, Perline Boyattia-Craig as Vice Chair, Aaron George as Secretary and Eric Anderson as Treasurer. Gaden explained the report included names of all applicants and asked for a motion to accept the report and include any nominations from the floor to be presented to Muskogee City Council for approval.

Boyattia-Craig made a motion to accept the Nominating Committee report. Boydston seconded the motion. The motion passed by majority consent. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs.

Nays: Vann

Recusals:

B. Investment Committee

1. Chair Gulley introduced Brad Zerger of BancFirst to review the performance of the portfolio; as of 6/19/2020, it had a value of \$130 million. The committee approved to increase the small cap value allocation and decrease the large cap value allocation in order to raise current cash needs for the upcoming grant year. The committee also approved to increase the equity target to 60% without increasing the allocation to international equity. No other business was discussed.

C. Economic Development Committee

Chair Gulley reported the committee did not meet this month.

D. Education & Empowerment Committee

Kari Blakley reported in Stoutermire's absence. Blakley presented the 2020 grants recommended for approval on behalf of the Education and Empowerment Committee.

1. **CONNORS STATE COLLEGE, Muskogee Registered Nurse Initiative Program, \$0**

Stratton made a motion to approve the committee's recommendation to not grant funds to Connors State College for Muskogee Registered Nurse Initiative Program. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

2. **GIRL SCOUTS OF EASTERN OKLAHOMA, Girl Scouts of Eastern Oklahoma Community Development Program, \$20,000**
Boydston made a motion to approve the committee's recommendation to grant \$20,000 to Girl Scouts of Eastern Oklahoma for the Girl Scouts of Eastern Oklahoma Girl Scouts Community Development Program. Boyattia-Craig seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous consent.
3. **HILLDALE PUBLIC SCHOOL, High School Fabulous PhabLab Learning Program, \$75,000.**
Gulley made a motion to approve the committee's recommendation to grant up to \$75,000 to Hilldale Public Schools for the High School Fabulous PhabLab Learning Program. Boyattia-Craig seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous vote.
4. **MUSKOGEE NIGHTHAWK COMPOSITE SQUADRON- CIVIL AIR PATROL, Civil Air Patrol Squadron Building Renovation Plan, \$0.**
Gulley made a motion to approve the committee's recommendation to not grant funds to Muskogee Nighthawk Composite Squadron- Civil Air Patrol for the Civil Air Patrol Squadron Building Renovation Plan. Morris seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous vote.
5. **MUSKOGEE PUBLIC SCHOOLS, Every Heart, Every Mind, Every Day, The Muskogee Way, \$175,000.**
Gulley made a motion to approve the committee's recommendation to grant \$175,000 to the Muskogee Public Schools for Every Heart, Every Mind, Every Day, The Muskogee Way program. Boyattia-Craig seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous vote.
6. **NEIGHBORS BUILDING NEIGHBORHOODS, Dream Team Youth Programs at the MLK Jr. Community Center, \$300,000.**
Gulley made a motion to approve the committee's recommendation to grant \$300,000 to the Neighbors Building Neighborhoods for Dream Team Youth programs at the MLK Jr.

Community Center. Boyattia-Craig seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

7. NEIGHBORS BUILDING NEIGHBORHOODS, Nonprofit Resource Development Program, \$25,000.

Ong made a motion to approve the committee's recommendation to grant \$25,000 to the Neighbors Building Neighborhoods for Nonprofit Resource Development Program. Morris seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

8. NEIGHBORS BUILDING NEIGHBORHOODS, Program Manager position, \$30,000.

Stratton made a motion to approve the committee's recommendation to grant \$30,000 to the Neighbors Building Neighborhoods for Program Manager position. Boydston seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

E. Health & Wellness Committee

Chair Gaden presented the following grants for approval on behalf of the Health & Wellness Committee:

1. AMERICAN RED CROSS, Disaster/Sound the Alarm Program, \$0.

Gaden made a motion to approve the committee's recommendation to not grant funds to the American Red Cross for Disaster/Sound the Alarm Program. Morris seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

2. COURT APPOINTED SPECIAL ADVOCATES (CASA), CASA for Children, Inc., \$85,000.

Gaden made a motion to approve the committee's recommendation to grant \$85,000 to CASA for CASA for Children, Inc. Boydston seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals: Gaden

The motion passed by unanimous consent.

3. **GILFORD GOOD SAMARITAN FOUNDATION, Muskogee Gets Moving, \$0.**
Gaden made a motion to approve the committee's recommendation to not grant funds to the Gilford Good Samaritan Foundation for Muskogee Gets Moving Program. Boydston seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous vote.
4. **HAVEN HOUSE, Haven House Habitat Project, \$0.**
Gaden made a motion to approve the committee's recommendation to not grant funds to the Haven House for Haven House Habitat Project. Boydston seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:
The motion passed by unanimous vote.
5. **KIDS' SPACE, Child Abuse Awareness Education Program, \$32,000.**
Gaden made a motion to approve the committee's recommendation to grant \$32,000 to Kids' Space for Child Abuse Awareness Education Program. Boyattia-Craig seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals: Miller
The motion passed by majority vote.
6. **KIDS' SPACE, Trauma Focused Therapy Program, \$45,000.**
Gaden made a motion to approve the committee's recommendation to grant \$45,000 to Kids' Space for Trauma Focused Therapy Program. Stratton seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals: Miller
The motion passed by majority vote.
7. **MCM COMMUNITY FOOD PANTRY INC., Expansion of "Basics Plus" Capacity Project, \$15,000.**
Gaden made a motion to approve the committee's recommendation to grant \$15,000 to MCM Community Food Pantry Inc. for the Expansion of "Basics Plus" Capacity Project. Ong seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
Nays:
Recusals:

The motion passed by unanimous vote.

8. **NO SPEED LIMIT, No Speed Limit Program, \$2,500**

Gaden made a motion to approve the committee's recommendation to grant \$2,500 to No Speed Limit (NBN as fiscal agent) for the No Speed Limit Program. Boyattia-Craig seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

9. **OKLAHOMA DENTAL FOUNDATION, Ending the Cycle of Poor Oral Health in Muskogee, \$20,000**

Gaden made a motion to approve the committee's recommendation to grant \$20,000 to Oklahoma Dental Foundation for Ending the Cycle of Poor Oral Health in Muskogee. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

10. **OKLAHOMA PROJECT WOMAN, Inc., Best Healthcare for Uninsured, Low-Income Women Living in Muskogee-County Program, \$3,500**

Gaden made a motion to approve the committee's recommendation to grant \$3,500 to Oklahoma Dental Foundation for Ending the Cycle of Poor Oral Health in Muskogee. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Stratton

The motion passed by unanimous vote.

F. Quality of Life Committee

Chair Boyattia-Craig presented the following grants for approval on behalf of the Quality of Life Committee:

1. **CITY OF MUSKOGEE, Demolition and Clean-Up Program, \$40,000.**

Boyattia-Craig made a motion to grant \$40,000 to the City of Muskogee for the Demolition and Clean-Up Program. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

2. **CITY OF MUSKOGEE, Grandview Park Redevelopment Project, \$40,000.**

Boyattia-Craig made a motion to grant \$40,000 to the City of Muskogee for the Demolition and Clean-Up Program. Stratton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

3. **CITY OF MUSKOGEE, 800 mHz Radio Refresh Program, \$0.**

Boyattia-Craig made a motion to not grant funds to the City of Muskogee for the 800 mHz Radio Refresh Program. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

4. **CITY OF MUSKOGEE, Mobile Stage Project, \$0.**

Boyattia-Craig made a motion to not grant funds to the City of Muskogee for the Mobile Stage Project. Gaden seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

5. **CITY OF MUSKOGEE, Adult and Juvenile Offender Community Service program, \$78,000.**

Boyattia-Craig made a motion to grant \$78,000 to the City of Muskogee for the Adult and Juvenile Offender Community Service Program. Morris seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

6. **CITY OF MUSKOGEE, Community Intervention Center as Operated by the City of Muskogee (CIC) Program, \$100,000.**

Boyattia-Craig made a motion to grant \$100,000 to the City of Muskogee for the Community Intervention Center as operated by the City of Muskogee (CIC) Program. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

7. **CITY OF MUSKOGEE, Love-Hatbox Baseball Complex Improvements Project, \$0.**

Boyattia-Craig made a motion to not grant funds to the City of Muskogee for the Love-Hatbox Baseball Complex Improvements Project. Stratton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

8. **CITY OF MUSKOGEE, Teen Center Program, \$130,000.**

Boyattia-Craig made a motion to grant \$130,000 to the City of Muskogee for the Teen Center Program. Gulley seconded this motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Toombs, Vann.

Nays:

Recusals: Miller

The motion passed by majority vote.

9. **FOSTERING HOPE, Fostering More Hope Program, \$35,000.**

Boyattia-Craig made a motion to grant \$35,000 to the Fostering Hope for the Fostering More Hope Program. Miller seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

10. **FOUNDERS' PLACE HISTORICAL DISTRICT, INC., Stride in Pride Planning Grant Project, \$0.**

Boyattia-Craig made a motion to not grant funds to the Founders' Place Historical District, Inc., for the Stride in Pride Planning Grant Project. Morris seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

11. **FUR BABIES ADOPTIONS AND RESCUE, Spay and Neuter Clinic Program, \$5,400.**

Boyattia-Craig made a motion to grant \$5,400 to the Fur Babies Adoptions and Rescue for the Spay and Neuter Clinic Program. Morris seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

12. **GOSPEL RESCUE MISSION, Clean Start Project, \$0.**

Boyattia-Craig made a motion to not grant funds to the Gospel Rescue Mission, for the Clean Start Project. Boydston seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

13. **HOUSING AUTHORITY OF THE CITY OF MUSKOGEE, Community Resource and Learning Centers Project, \$0.**

Boyattia-Craig made a motion to not grant funds to the Housing Authority of the City of Muskogee, for the Community Resource and Learning Centers Project. Miller seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

14. Muskogee City County E 9-1-1 Trust Authority, MCC 911 – Long Term Stability Program, \$0.

Boyattia-Craig made a motion to not grant funds to the Muskogee City County E 9-1-1 Trust Authority for the MCC 911 – Long Term Stability Program. Stratton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals: Boydston, Miller

The motion passed by majority vote.

15. Muskogee City County E 9-1-1 Trust Authority, MCC 911 – Technology Infrastructure Upgrades Program, \$0.

Boyattia-Craig made a motion to not grant funds to the Muskogee City County E 9-1-1 Trust Authority for the MCC 911 – Technology Infrastructure Upgrades Program. Ong seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals: Boydston, Miller

The motion passed by majority vote.

16. MUSKOGEE WAR MEMORIAL/USS BATFISH, Climate Control – USS Batfish Project, \$0.

Boyattia-Craig made a motion to not grant funds to the Muskogee War Memorial/USS Batfish for the Climate Control – USS Batfish Project. Stratton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals: Boydston, Miller

The motion passed by majority vote.

17. THREE RIVERS MUSEUM, Three River Museum Exhibit and Visitor Experience Enhancements with Emergency Building Repairs Project, \$35,000.

Boyattia-Craig made a motion to grant \$35,000 to the Three Rivers Museum for the Three River Museum Exhibit and Visitor Experience Enhancements with Emergency Building Repairs Project. Boydston seconded this motion. Below are the individual votes of the Board Members:

Ayes: Boyattia-Craig, Boydston, Gaden, Gulley, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals: Anderson, Miller

The motion passed by majority vote.

18. VOLUNTEERS OF AMERICA, Volunteers of America (VOAOK) Payee Services - Muskogee Program, \$20,000.

Boyattia-Craig made a motion to grant \$20,000 to the Volunteers of America for the Volunteers of America (VOAOK) Payee Services – Muskogee Program. Stratton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.

Nays:

Recusals:

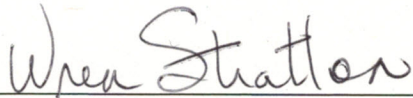
The motion passed by unanimous vote.

VII. Staff Report

- A.** Wickizer provided updates on the Feeding Muskogee program that occurs every Thursday in June and July. The boxes of food contained shelf stable canned foods and juices along with a fresh bag of produce. The response of volunteers willing to help has been overwhelming and almost every week has been filled with groups wanting to help.
- B.** Merrick presented the need to continue the Muskogee Meals on the Go program and asked for a motion to grant up to \$150,000 for the program that will be temporarily administered by the City of Muskogee Foundation. Boydston made a motion to approve up to \$150,000 to the Muskogee Meals on the Go Project. Morris seconded this motion. Below are the individual votes of the Board Members:
- Ayes: Anderson, Boyattia-Craig, Boydston, Gaden, Gulley, Miller, Morris, Ong, Stratton, Toombs, Vann.
- Nays:
- Recusals:
- The motion passed by unanimous vote.
- C.** Wickizer announced the next board meeting on Monday, August 24, 2020 with a location to be determined.

VIII. The meeting was adjourned at 4:18 pm.

Approved:



Wren Stratton, Board Chair



Laura Wickizer, Assistant Secretary