



## MINUTES

**CITY OF MUSKOGEE FOUNDATION BOARD MEETING  
NORTHEASTERN STATE UNIVERSITY  
2400 W SHAWNEE ST., MUSKOGEE, OKLAHOMA  
JUNE 28, 2021**

The City of Muskogee Foundation Board of Directors met at Northeastern State University, on Monday, June 28, 2021.

**I.** The meeting was called to order by Chairman Wren Stratton at 3:30 pm.

**II.** The roll call was as follows:

Directors Present: Eric Anderson, John Barton, Perline Boyattia-Craig, Marlon Coleman, Aaron George, Earnie Gilder, James Gulley, Evelyn Hibbs, Mike Miller, Dan Morris, Ann Barker Ong, Jerri Stoutermire, Wren Stratton Tammy Toombs, and Ivory Vann.

Directors Absent:

Advisory Directors Present: Kim Lynch, Scott Robinson, and Angela Wilson (via conference call).

Advisory Directors Absent: Jenny Jamison

Others Present: Frank Merrick, Kari Blakley, Sherrie Schroeder, and Laura Wickizer of Foundation Management Inc./City of Muskogee Foundation; Brad Zenger and Phillip Jennings of BancFirst; Kimbra Scott of Muskogee Port Authority (via conference call); Chad Farmer of Muskogee Police Department; DeWayne Smoot of Muskogee Phoenix; Haley Poffel of Kids' Space; Treasure McKenzie, Shenia McNack and Yesenia Ochoa of Muskogee Bridges Out of Poverty.

Chairman Stratton noted that a quorum of the directors was present.

**III. Minutes**

**A. Consideration of Approval of Minutes of the April 26, 2021, Board meeting**

The minutes of the April 26, 2021, Board meeting were reviewed. Gilder made a motion to approve the minutes. Morris seconded this motion and the motion passed by unanimous consent.

**B. Consideration of Approval of Minutes of the May 14, 2021, Special Call Board meeting**

The minutes of the May 14, 2021, Special Call Board meeting were reviewed. Boyattia-Craig made a motion to approve the minutes. Stoutermire seconded this motion and the motion passed by unanimous consent.

**IV. Financials**

**A. Review and consider for approval the Financial Statements**

Schroeder reported on the financials of the City of Muskogee Foundation. The Foundation's total assets in May 2021 were \$168,974,866. Total liabilities were \$39,985,577. Unrestricted Trust Net Assets are \$106,258,819. Total Revenues in May 2021 were \$2,016,538 and the total expenses were \$7,655,000 which brings the excess of revenues over expenses to \$(5,638,461) for May 2021.

Gilder made a motion to approve the financials. Morris seconded this motion; motion passed by unanimous consent.

**V. Chairman's Report**

- A.** Chair Stratton thanked the committee chairs and members for all their hard work on the recommendations and asked for new committee member recommendations going into the new grant year.

**VI. Committee Reports**

**A. Investment Committee**

- 1.** Chair Gulley introduced Brad Zerger of BancFirst to review the performance of the portfolio; as of 6/28/2021, it had a value of \$154 million. The portfolio remains strong and on target with investments. Chair Gulley reported that the committee recommended for approval a \$316,000 increase in the 2021 grant budget. Coleman made a motion to increase the 2021 granting budget by \$316,000. Miller seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

**B. Economic Development Committee**

- 1.** Chair Gilder reported the committee reviewed and recommended for approval a request to approve a contract between the City of Muskogee Foundation and Tip Strategies, Inc. for \$150,000 to produce a community economic development strategy that will not affect the granting budget. Discussion was held. Gulley made a motion to approve a contract between the City of Muskogee Foundation and Tip Strategies, Inc. for \$150,000. Toombs seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

- 2.** Chair Gilder reported the committee approved a request to repurpose an out of cycle grant of \$10,000 from the Muskogee City-County Port Authority for the MKARNS 50-Year Anniversary PR Plan to the Quality of Life Committee for the 2021 grant request from the Muskogee City-County Port Authority for the Three Rivers Harbor Signage with Multipurpose Brick Entrance.

**C. Education & Empowerment Committee**

George presented the 2021 grants recommended for approval on behalf of the Education and Empowerment Committee.

**1. CITY OF MUSKOGEE, Muskogee Teen Center, \$113,000**

George made a motion to approve the committee's recommendation to grant up to \$113,000 to the City of Muskogee for the Muskogee Teen Center. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

2. **GIRL SCOUTS OF EASTERN OKLAHOMA, Girl Scouts of Eastern Oklahoma Staff Led Troops Program, \$10,000**

George made a motion to approve the committee's recommendation to grant up to \$10,000 to Girl Scouts of Eastern Oklahoma for the Girl Scouts of Eastern Oklahoma Staff Led Troops Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

3. **HILDALE PUBLIC SCHOOL, Building Consistency in Technology Instruction Program, \$55,000.**

George made a motion to approve the committee's recommendation to grant up to \$55,000 to Hilldale Public Schools for the Building Consistency in Technology Instruction Program.

Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

4. **MUSKOGEE ALUMNI BAND, Instruments for Low Income Students Program, \$0.**

George made a motion to approve the committee's recommendation to not grant funds to Muskogee Alumni Band for the Instruments for Low Income Students. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

5. **MUSKOGEE PUBLIC SCHOOLS, Every Heart, Every Mind, Every Day, The Muskogee Way! Phase II, \$175,000.**

George made a motion to approve the committee's recommendation to grant \$175,000 to the Muskogee Public Schools for Every Heart, Every Mind, Every Day, The Muskogee Way! Phase II Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

6. **NEIGHBORS BUILDING NEIGHBORHOODS, Nonprofit Resource Development Program, \$25,000.**

George made a motion to approve the committee's recommendation to grant \$25,000 to Neighbors Building Neighborhoods for the Nonprofit Resource Development Program.

Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous consent.

7. **NEIGHBORS BUILDING NEIGHBORHOODS, Program Manager position, \$30,000.**

George made a motion to approve the committee's recommendation to grant \$30,000 to the Neighbors Building Neighborhoods for Program Manager position. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

8. **NEIGHBORS BUILDING NEIGHBORHOODS, Dream Team Youth Programs at the MLK Jr. Community Center, \$265,000.**

George made a motion to approve the committee's recommendation to grant \$265,000 to the Neighbors Building Neighborhoods for Dream Team Youth programs at the MLK Jr. Community Center. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

**D. Health & Wellness Committee**

Chair Morris presented the following grants for approval on behalf of the Health & Wellness Committee:

1. **MUSKOGEE BRIDGES OUT OF POVERTY, Muskogee Bridges Out of Poverty Program, \$1,944,850 payable over five (5) years in the amounts of \$330,000 in 2021; \$392,352 in 2022; \$399,773 in 2023; \$407,420 in 2024; and \$415,305 in 2025.**

Morris made a motion to approve the committee's recommendation to grant up to \$1,944,850 payable over five (5) years in the amounts of \$330,000 in 2021; \$392,352 in 2022; \$399,773 in 2023; \$407,420 in 2024; and \$415,305 in 2025 to Muskogee Bridges Out of Poverty Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

2. **COURT APPOINTED SPECIAL ADVOCATES (CASA), CASA for Children, Inc., \$85,000.**

Morris made a motion to approve the committee's recommendation to grant up to \$85,000 to CASA for Children, Inc. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

3. **EASTERN OKLAHOMA DEVELOPMENT DISTRICT, Momma C's Meals on the Go Program, \$150,000.**

Morris made a motion to approve the committee's recommendation to grant up to \$150,000 to Eastern Oklahoma Development District for Momma C's Meals on the Go Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

4. **GOSPEL RESCUE MISSION, Gospel Rescue Mission GROW Project, \$0.**

Morris made a motion to approve the committee's recommendation to not grant funds to the Gospel Rescue Mission for the Gospel Rescue Mission GROW Project. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

5. **KELLY B. TODD CEREBRAL PALSY & NEURO MUSCULAR FOUNDATION, Operational Growth Program, \$37,000.**

Morris made a motion to approve the committee's recommendation to grant up to \$37,000 to Kelly B. Todd Cerebral Palsy & Neuro Muscular Foundation for the Operational Growth Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

6. **KIDS' SPACE, Child Abuse Awareness Education Program, \$32,000.**

Morris made a motion to approve the committee's recommendation to grant up to \$32,000 to Kids' Space for Child Abuse Awareness Education Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

7. **KIDS' SPACE, Trauma Focused Therapy Program, \$0.**

Morris made a motion to approve the committee's recommendation to not grant funds to Kids' Space for Trauma Focused Therapy Program. Below are the individual votes of the Board Members:

Ayes: Barton, Ong, Stratton

Nays: Anderson, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Stoutermire, Toombs, Vann.

Recusals:

The motion did not pass.

Gilder made a motion to grant up to \$45,000 to Kids' Space for Trauma Focused Therapy Program. Coleman seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Stoutermire, Toombs, Vann.

Nays: Ong, Stratton

Recusals:

The motion passed by majority vote.

8. **NO SPEED LIMIT, No Speed Limit Program, \$5,000**

Morris made a motion to approve the committee's recommendation to grant up to \$5,000 to No Speed Limit (NBN as fiscal agent) for the No Speed Limit Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

9. **OSU- High Obesity Program (HOP), "Head Start" on Nutrition Program, \$8,000**

Morris made a motion to approve the committee's recommendation to grant up to \$8,000 to OSU- High Obesity Program for the "Head Start" on Nutrition Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

10. **RISE, Residential Services to Adolescent Sex Trafficking Survivors Program, \$0**

Morris made a motion to approve the committee's recommendation to not grant funds to the RISE for the Residential Services to Adolescent Sex Trafficking Survivors Program.

Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

11. **WOMEN WHO CARE, Women Who Care Program, \$7,000**

Morris made a motion to approve the committee's recommendation to grant up to \$7,000 to Women Who Care for Women Who Care Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

**E. Quality of Life Committee**

Chair Ong presented the following grants for approval on behalf of the Quality of Life Committee:

1. **CITY OF MUSKOGEE, Demolition and Clean-Up Program, \$150,000.**

Ong made a motion to grant up to \$150,000 to the City of Muskogee for the Demolition and Clean-Up Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

2. **CITY OF MUSKOGEE, Love-Hatbox Baseball Complex Improvements Project, \$115,000.**

Ong made a motion to grant up to \$115,000 to the City of Muskogee for the Love-Hatbox Baseball Complex Improvements Project. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

3. **CITY OF MUSKOGEE, Muskogee Downtown Revitalization Program, \$0.**

Ong made a motion to not grant funds to the City of Muskogee for the Muskogee Downtown Revitalization Program. Ong reported the committee approved a request to carry forward \$524,017 from the previous Downtown Multi-Grant Program for downtown revitalization.

Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

4. **CITY OF MUSKOGEE, Armored Emergency Rescue Vehicle Program, \$200,649.**

Ong made a motion to grant up to \$200,649 to the City of Muskogee for the Armored Emergency Rescue Vehicle Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

5. **CITY OF MUSKOGEE, Adult and Juvenile Offender Community Service program, \$80,000.**

Ong made a motion to grant up to \$80,000 to the City of Muskogee for the Adult and Juvenile Offender Community Service Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

6. **FOSTERING HOPE, Fostering More Hope Program, \$11,500.**

Ong made a motion to grant up to \$11,500 to the Fostering Hope for the Fostering More Hope Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

7. **FUR BABIES ADOPTIONS AND RESCUE, Spay and Neuter Clinic Program, \$5,000.**

Ong made a motion to grant up to \$5,000 to the Fur Babies Adoptions and Rescue for the Spay and Neuter Clinic Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

8. **MUSKOGEE AREA ARTS COUNCIL, Localmotion: Depot District Arts Festival Program, \$7,000.**

Ong made a motion to grant up to \$7,000 to the Muskogee Area Arts Council for the Localmotion: Depot District Arts Festival Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

9. **MUSKOGEE ART GUILD, Depot Green Mural Project, \$4,000.**

Ong made a motion to grant up to \$4,000 to the Muskogee Art Guild for the Depot Green Mural Project. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

The motion passed by unanimous vote.

10. **MUSKOGEE CITY-COUNTY PORT AUTHORITY, Three Forks Harbor Signage with Multipurpose Brick Entrance Project, \$50,000.**

Ong made a motion to grant up to \$50,000 to the Muskogee City-County Port Authority for the Three Forks Harbor Signage with Multipurpose Brick Entrance Project. Below are the individual votes of the Board Members:

Ayes: Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays: Anderson

Recusals:

The motion passed by majority vote.

11. **VOLUNTEERS OF AMERICA, Volunteers of America (VOAOK) Payee Services - Muskogee Program, \$17,000.**

Ong made a motion to grant up to \$17,000 to the Volunteers of America for the Volunteers of America (VOAOK) Payee Services – Muskogee Program. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Boyattia-Craig, Coleman, George, Gilder, Gulley, Hibbs, Miller, Morris, Ong, Stoutermire, Stratton, Toombs, Vann.

Nays:

Recusals:

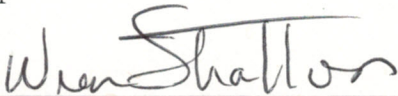
The motion passed by unanimous vote.

**VII. Staff Report**


- A. Wickizer announced the next board meeting on Monday, August 23, at the City of Muskogee Foundation.

VIII. The meeting was adjourned at 4:48 pm.

Approved:



Wren Stratton, Board Chair



Laura Wickizer, Assistant Secretary