



city of muskogee
FOUNDATION

MINUTES

CITY OF MUSKOGEE FOUNDATION BOARD MEETING 230 W. Okmulgee Unit B., Muskogee, OK 74401 June 24, 2024, 3:30 pm

The City of Muskogee Foundation Board of Directors met at the City of Muskogee Foundation on Monday, June 24, 2024.

I. The meeting was called to order by Chairman Wren Stratton at 3:30 pm.

II. The roll call was as follows:

Directors Present: The following directors were present in person: Eric Anderson, John Barton, Jenny Bell, Aaron George, Earnie Gilder, James Gulley, Mike Miller, Dan Morris, Ann Barker Ong, Derrick Reed, Jamie Stout, Jerri Stoutermire, Wren Stratton, Kim Walton.

Directors Absent: Patrick Cale.

Advisory Directors Present: Kimbra Scott.

Advisory Directors Absent: Kim Lynch and Angela Wilson.

Others Present: Kari Blakley, Frank Merrick, Nancy Gaden, and Courtney Waggle of Foundation Management/City of Muskogee Foundation; Brad Zerger of BancFirst; Jeff Underwood of Muskogee City-County Port Authority; Delsie Lewis and Melinda Tye of Fur Babies; Kathy Spaulding of Muskogee Phoenix.

Chairman Stratton noted that a quorum was present.

III. Minutes

A. Consideration of Approval of Minutes of the April 22, 2024, Board Meeting

The minutes of the April 22, 2024, Board meeting were reviewed. Gilder made a motion to approve the minutes. Barton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton.

Nays:

Recusals:

The motion passed.

IV. Financials

A. Review and Consider for Approval the Financial Statements

Anderson reported on the financials of the City of Muskogee Foundation. The Foundation's total assets as of May 2024 were \$153,635,241. Total liabilities were \$15,524,141. Total

Revenues in May 2024 were \$4,257,550 and the total expenses were \$103,106 which brings the excess of revenues over expenses to \$4,154,444 for May 2024.

Ong made a motion to approve the financials. Reed seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton.

Nays:

Recusals:

The motion passed.

B. Outstanding Grant Write-Off Amounts

Nancy Gaden presented the outstanding grant write-off amount of \$9,800 for the City-County Port Authority SIP Project Syrup on page 9. Gilder made a motion to approve the grant write-offs. Barton seconded this motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton

Nays:

Recusals:

The motion passed.

V. General Obligation Bond

- A. Mike Miller provided an update on the city's upcoming general obligation bond election. Miller provided general information as to proposed projects that would be funded if the bond is approved by voters in August.

Kim Walton enters 3:35pm

VI. Chairman's Report

- A. Chair Stratton provided an update on the Muskogee Means More action team's progress. Chair Stratton reported the Business Development and Talent teams visited a child development center ran by SquareOne Compassion; there is a new Downtown Ambassador which stems from the Placemaking action team; the SBDC representative held a quarterly meeting at the foundation this morning to update consortium partners on progress and the marketing efforts for the Muskogee Means More site resulted in over 1 million ad impressions during the campaign.

- B. Chair Stratton recommends the board approve appointing the Executive Director of Muskogee Tourism to the City of Muskogee Foundation Advisory Board. Ong made a motion to approve appointing the Executive Director of Muskogee Tourism to the City of Muskogee Foundation Advisory Board. Gulley seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals: Miller

The motion passed.

VII. Committee Reports

A. Economic Development Committee

1. Chair Gilder reported the committee met earlier that day and recommends the board review and approve an out of cycle grant, not subject to the grant budget up to \$2,000,000 to the City of Muskogee for the *Water Treatment Plant Berm Project*. Gulley made a motion to approve the committee's recommendation to approve an out of cycle grant, not

subject to the grant budget up to \$2,000,000 to the City of Muskogee for the *Water Treatment Plant Berm Project*. Walton seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Ong, Reed, Stout, Stoutermire, Stratton, Walton

Nays:

Recusals: Miller and Morris

The motion passed.

- B. Education & Empowerment Committee**
Chair George presented the 2024 grants recommended for approval on behalf of the Education and Empowerment Committee.
1. **CITY OF MUSKOGEE, Muskogee Teen Center/Youth Volunteer Corps, \$150,000**
George made a motion to approve the committee's recommendation to grant up to \$150,000 to the City of Muskogee for the Muskogee Teen Center/Youth Volunteer Corps. Walton seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays:
Recusals: Miller
The motion passed.
 2. **DIVINE LOVE CHRISTIAN FELLOWSHIP, The Neutral Zone, \$50,436.80**
George made a motion to approve the committee's recommendation to grant up to \$50,436.80 to Divine Love Christian Fellowship for The Neutral Zone project. Reed seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays:
Recusals:
The motion passed.
 3. **HILLDALE PUBLIC SCHOOLS, Math Success Makers, \$47,000**
George made a motion to approve the committee's recommendation to grant up to \$47,000 to Hilldale Public Schools for the Math Success Makers Program. Stout seconded the motion. Below are the individual votes of the Board Members:
Ayes: Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays: Anderson
Recusals:
The motion passed.
 4. **MUSKOGEE PUBLIC SCHOOLS, Muskogee Public Schools Higher Learning Opportunities Programs, \$250,000**
George made a motion to approve the committee's recommendation to grant up to \$250,000 to Muskogee Public Schools for the Muskogee Public Schools Higher Learning Opportunities Programs. Stout seconded the motion. Below are the individual votes of the Board Members:
Ayes: Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays: Anderson
Recusals:
The motion passed.
 5. **MUSKOGEE S.T.E.A.M. CENTER, Encouraging Muskogee's Young Scientists and Artists Program, \$12,000**
George made a motion to approve the committee's recommendation to grant up to \$12,000 to Muskogee S.T.E.A.M Center for the Encouraging Muskogee's Young Scientists

and Artists Program. Ong seconded the motion. Below are the individual votes of the Board Members:

Ayes: Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton

Nays: Anderson

Recusals:

The motion passed.

6. **NEIGHBORS BUILDING NEIGHBORHOODS, Dream Team Youth Programs, \$259,064**

George made a motion to approve the committee's recommendation to grant \$259,064 to the Neighbors Building Neighborhoods for Dream Team Youth programs. Gilder seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals: Reed

The motion passed.

7. **RISE, RISE Center for Prevention and Empowerment, \$10,000**

George made a motion to approve the committee's recommendation to grant \$10,000 to RISE for the RISE Center for Prevention and Empowerment Program. Gulley seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton

Nays:

Recusals:

The motion passed.

8. **ST. PAUL UNITED METHODIST CHURCH, Project Transformation-Muskogee, \$18,000**

George made a motion to approve the committee's recommendation to grant \$18,000 to St. Paul United Methodist Church for Project Transformation-Muskogee. Stout seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton

Nays:

Recusals:

The motion passed.

C. **Health & Wellness Committee**

Chair Morris presented the following grants for approval on behalf of the Health & Wellness Committee:

1. **COURT APPOINTED SPECIAL ADVOCATES (CASA), CASA for Children, Inc., \$110,693**

Morris made a motion to approve the committee's recommendation to grant up to \$110,693 to CASA for Children, Inc. Walton seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

2. **EASTERN OKLAHOMA DEVELOPMENT DISTRICT, Momma C's Meals on the Go Program, \$195,00**

Morris made a motion to approve the committee's recommendation to grant up to \$195,000 to Eastern Oklahoma Development District for Momma C's Meals on the Go Program. Stout seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

3. **KIDS' SPACE MUSKOGEE CO. CAC, Mental Health Services for Families Affected by Child Abuse, \$50,000**

Morris made a motion to approve the committee's recommendation to grant up to \$50,000 to Kids' Space Muskogee Co. CAC for Mental Health Services for Families Affected by Child Abuse. Stout seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

4. **OKLAHOMA DENTAL FOUNDATION, Serving the Oral Health Needs of Underserved Individuals in Muskogee Program, \$30,000**

Morris made a motion to approve the committee's recommendation to grant up to \$30,000 to Oklahoma Dental Foundation for Serving the Oral Health Needs of Underserved Individuals in Muskogee Program. Gulley seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

5. **WOMEN IN SAFE HOME, INC., WISH Child Advocate, \$12,971.64**

Morris made a motion to approve the committee's recommendation to grant up to \$12,971.64 to Women In Safe Home, Inc. for WISH Child Advocate. Gilder seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stoutermire, Stratton, Walton.

Nays:

Recusals: Stout

The motion passed.

6. **WOMEN IN SAFE HOME, INC., WISH Court Advocate, \$38,915**

Morris made a motion to approve the committee's recommendation to grant up to \$38,915 to Women In Safe Home, Inc. for WISH Court Advocate. Walton seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stoutermire, Stratton, Walton.

Nays:

Recusals: Stout

The motion passed.

D. **Quality of Life Committee**

Chair Ong presented the following grants for approval on behalf of the Quality of Life Committee:

1. **CITY OF MUSKOGEE- CITY ATTORNEY'S OFFICE, Adult and Juvenile Offender Community Service Program, \$100,000**
Ong made a motion to approve the committee's recommendation to grant up to \$100,000 to the City of Muskogee for the Adult and Juvenile Offender Community Service Program. Stout seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays:
Recusals: Miller
The motion passed.
2. **CITY OF MUSKOGEE, Coody Creek Trail Expansion- Design, \$55,000**
Ong made a motion to approve the committee's recommendation to grant up to \$55,000 to the City of Muskogee for the Coody Creek Trail Expansion-Design Project. Gulley seconded the motion. Below are the individual votes of the Board Members:
Ayes: Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stoutermire, Stratton, Walton.
Nays: Anderson
Recusals: Miller and Stout
The motion passed.
3. **CITY OF MUSKOGEE, Muskogee Police Department 2024 Body Worn Camera Project, \$92,188.44**
Ong made a motion to approve the committee's recommendation to grant up to \$92,188.44 to City of Muskogee for the Muskogee Police Department 2024 Body Worn Camera Project. Stout seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays:
Recusals: Miller
The motion passed.
4. **CITY OF MUSKOGEE, Muskogee Police Department 2024 Electronic Restraint Device Program, \$0**
Ong made a motion to approve the committee's recommendation to not grant funds to the City of Muskogee for the Muskogee Police Department 2024 Electronic Restraint Device Program. Anderson seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Morris, Ong, Reed, Stout, Stoutermire, Walton.
Nays: Stratton
Recusals: Miller
The motion passed.
5. **FUR BABIES ADOPTIONS AND RESCUE, Low Cost Spay or Neuter Clinic, \$25,000**
Ong made a motion to approve the committee's recommendation to grant up to \$25,000 to Fur Babies Adoptions and Rescue for Low Cost Spay or Neuter Clinic. Stout seconded the motion. Below are the individual votes of the Board Members:
Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.
Nays:
Recusals:
The motion passed.
6. **MAIN STREET MUSKOGEE INC., Renew and Rebuild Grant Program, \$250,000**
Ong made a motion to approve the committee's recommendation to grant up to \$250,000 to the Main Street Muskogee Inc. for the Renew and Rebuild Grant Program. Stout seconded the motion. Below are the individual votes of the Board Members:

Ayes: Barton, Bell, George, Gilder, Gulley, Miller, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays: Anderson and Morris

Recusals:

The motion passed.

7. **MUSKOGEE COMMUNITY BAND ASSOCIATION, Muskogee Community Band Performances, \$10,500**

Ong made a motion to approve the committee's recommendation to grant up to \$10,500 to Muskogee Community Band Association for Muskogee Community Band Performances. Gilder seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

8. **VOLUNTEERS OF AMERICA, Volunteers of America (VOAOK) Payee Services – Muskogee Program, \$20,000**

Ong made a motion to approve the committee's recommendation to grant up to \$20,000 to Volunteers of America for the Volunteers of America (VOAOK) Payee Services – Muskogee Program. Morris seconded the motion. Below are the individual votes of the Board Members:

Ayes: Anderson, Barton, Bell, George, Gilder, Gulley, Miller, Morris, Ong, Reed, Stout, Stoutermire, Stratton, Walton.

Nays:

Recusals:

The motion passed.

E. **Investment Committee**

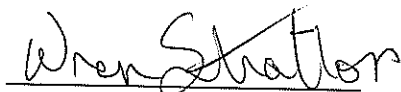
Chair Gulley noted the committee met earlier that day and reviewed and recommended a grant to the *City of Muskogee* for the *Water Treatment Plant Berm Project* that was approved in the Economic Development committee. Gulley reported the committee reviewed the Foundation's portfolio and deferred to Zerger for additional updates. Zerger stated the portfolio balance as of June 20, 2024, was \$143,687,634, up 4.1% year to date. The portfolio is invested in line with policy with no suggested change in allocation currently.

VIII. **Staff Report**

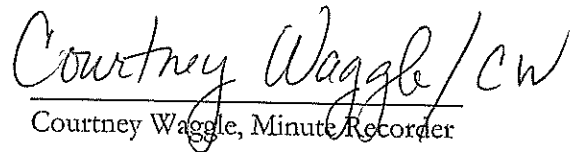
- A. Waggle reported the next board meeting will be on Monday, August 26, 2024, at City of Muskogee Foundation, 230 W. Okmulgee Suite B, Muskogee, OK 74401.

The meeting was adjourned at 4:26 pm.

Approved:



Wren Stratton, Board Chair



Courtney Waggle, Minute Recorder